



Meeting Minutes Big Dry Creek Watershed Association Annual Board Meeting

Date/Time: Tuesday, September 13, 2011, 1:00-3:00 p.m.

Location: Broomfield Water Treatment Plant, 4395 W. 144th Avenue

Meeting Minutes

1. **Approval of May 2011 Meeting Minutes:** Jane Clary provided a copy of the May 2011 meeting minutes for approval by the Board. David Carter motioned to approve the minutes, with David Bauer seconding the motion, which passed unanimously.
2. **Treasurer's Report:** David Carter provided the Treasurer's Report, including a balance statement and itemized transactions for the fiscal year to date. Action items related to the Treasurer's Report included:
 - a. David Carter reported that the tax accounts are requiring a written contract to completed BDCWA tax return. The estimated cost is \$550-750 to complete the return. Shelley Stanley motioned for the Board to approve that David Carter move forward with signing a letter of engagement for tax preparation with Anton Collins Mitchell. David Bauer seconded the motion, which passed unanimously.
 - b. Jane Clary reported that the level of effort required to update the Watershed Plan was greater than expected and requested additional funding. Following discussion, the Board decided that it was appropriate to use the \$3,500 budgeted for regulatory issues for this purpose. If necessary, up to \$1,500 of special studies funds from Northglenn and/or Broomfield may be considered. Lesa Julian motioned that the Board authorize up to \$5,000 of supplemental funding for Wright Water Engineers to complete of the Watershed Management Plan update. Kelly Hargadin seconded the motion, which passed unanimously.
3. **Select Officers for 2012 Board of Directors:** The 2012 Board of Directors was unanimously elected based on secret ballot. The new Board of Directors, effective September 13, 2011, includes Lesa Julian, City of Broomfield, Chairperson; Shelley Stanley, City of Northglenn, Vice-chairperson; David Carter, City of Westminster, Treasurer; and Andrea Berg, Adams County, Secretary. The Board thanked Shelley Stanley for her service as chairperson. David Bauer, Weld County, will continue as a member-at-large. Shelley Stanley motioned to approve the newly elected Board of Directors. Lesa Julian seconded the motion, which passed unanimously.

- 4. Adopt Budget for 2012 (handout):** Following budget planning conducted at the May 2011 BDCWA meeting and follow-up correspondence related to expected funds availability, Jane Clary provided a revised draft budget handout to the Board. Discussion items included:
- a. A small budget shortfall was apparent on draft spreadsheet; however, an error related to Broomfield's expected funding level was identified that offsets the budget shortfall. Following discussion, Lesa Julian motioned that the Board accept the 2012 proposed budget of \$54,260, based on expected contributions anticipated for 2012 and the tasks outlined in the 2012 budget presented to the Board. Shelley Stanley seconded the motion, which passed unanimously.
 - b. Shelley Stanley requested that Jane prepare some materials describing the value of the BDCWA activities to provide a rationale for financial support of BDCWA. This information is useful for existing contributors, as well as local governments and other organizations that are not currently contributing.
 - c. For planning purposes, \$16,200 has been identified as the expected cost of the USGS Gage at Westminster.

5. Brief Updates on Various Issues Pertinent to Big Dry Creek:

- a. Colorado Draft 2012 303(d) List: Big Dry Creek is listed as impaired for E. coli and selenium. Although Jane Clary provided a letter to the Division requesting that the selenium be removed, the Division directed us that the triennial review process for Regulation 38 was the forum to address this.
- b. EPA's Current Thinking on Recreational Water Quality Criteria (handout): Based on EPA's current thinking, it appears that that water quality criteria will likely continue to be E. coli and that pollution from non-human sources will not be treated differently, unless an epidemiologic study or quantitative microbial risk assessment (QMRA) are combined with a sanitary survey to demonstrate that this is appropriate on a site-specific basis.
- c. Watershed Management Plan Update (status report): Jane reported that she continues to work on finalizing the update. The approved additional budget will enable completion of the report by the end of the year.
- d. Colorado Nutrient Criteria—Stormwater Monitoring (discussion): The Colorado nutrient criteria development process continues to have active involvement from many parties, with the nutrient standards hearing scheduled for March 2012.
- e. Barr Milton TMDL Update: Shelley Stanley is now a member-at-large for the Barr Milton Watershed Association and will provide updates to BDCWA as the Barr Milton process continues to unfold.
- f. Status of Big Dry Creek Major Drainageway Alternative Analysis Report (posted): Jane Clary reported that the subject report is now publically available. The next stage of the project is Conceptual Design Report that will support the selected alternative plan.

- g. Colorado Lake and Reservoir Management Association (CLRMA) Conference: The CLRMA Conference will be held on November 16, 2011. Jane Clary will speak on the work of the Big Dry Creek Watershed Association at this conference, per Shelley's request.
 - h. Newsletter: Jane Clary reported that she will be working on completing the annual newsletter before year-end and requested suggestions for articles, with an initial list including:
 - i. Water Quality Update
 - ii. Westminster-sponsored Stream Restoration Work
 - iii. Big Dry Creek Major Drainageway Plan
 - iv. Barr Milton TMDL Status
6. **Next Meeting:** December 2011, Results of Aquatic Monitoring, Tami Schneck. Jane Clary is following up on potential dates that Tami will be able to attend and present her findings and report back to BDCWA.

Attendance

Board Members:

David Bauer, Weld County
David Carter, City of Westminster
Kelly Hargadin, Adams County
Laura Hubbard, City and County of Broomfield
Lesa Julian, City and County of Broomfield
Shelley Stanley, City of Northglenn

Members of the Public and Others:

Connie O'Neill, North Front Range Water Quality Planning Association
Jane Clary, Wright Water Engineers

These minutes of action constitute the record of the meeting of the General Membership and Board of Directors of the Corporation and any officer of the Corporation is hereby authorized to certify any action taken by these minutes of action as having been duly taken or ratified by the Board of Directors of the Corporation on September 13, 2011, notwithstanding the date of actual signing. Meeting minutes were prepared for the Secretary by Watershed Coordinator, Jane Clary.

By: _____
BDCWA Secretary