



Meeting Minutes

Big Dry Creek Watershed Association Board of Directors

Date/Time: May 12, 2009 from 1:00 a.m. to 13:00 p.m.

Location: Broomfield Water Treatment Plant, 4395 W. 144th Avenue

Meeting Minutes

1. **Treasurer's Report:** David Carter provided the Treasurer's Report. An assessment of expenses projected through the end of 2009 was completed, and as a result, the Board decided that David Carter should research options for CDs to maximize interest income. Shelley noted that it may be necessary to rollover Northglenn's 2009 special studies contribution to cover the 2010 USGS gage cost due to city budget cuts. Two motions were completed related to the Treasurer's Report.
 - a. Shelley Stanley motioned that David Carter move forward with pursuing a CD for a portion of BDWA balance, and Lesa Julian seconded the motion, which passed unanimously.
 - b. Shelley Stanley motioned to accept the Treasurer's Report and David Bauer seconded the motion, which passed unanimously.
2. **Approval of April 7, 2009 Meeting Minutes:** Shelley Stanley motioned to accept the April 7, 2009 meeting minutes, which had been previously provided for review via email. Lesa Julian seconded the motion, which passed unanimously.
3. **Annual Water Quality Report:** Jane Clary asked whether the Board had any remaining edits to the annual water quality report. None were identified, so Jane will save the report to PDF and post to the website.
4. **Budget Planning for 2010:**
 - a. **Review of 2009 budget and status.** Jane Clary provided a handout summarizing the 2009 tasks and budget as a starting point for planning for the 2010 budget.
 - b. **Dues allocation formula.** Jane Clary provided a review of the dues allocation formula, which includes a \$2,500 base fee plus a variable factor based on wastewater discharge permit capacity and land area in the

watershed. Discussion followed related to changes in Broomfield's discharge permit from 9 to 12 MGD. A decision was made to retain the existing formula through 2010, since the new permit is not yet in effect.

- c. **Review of draft 2010 budget.** Jane reviewed proposed tasks and budgets, noting that it would be possible to reduce the biological monitoring budget (and overall dues) due to streamlining of the program last year. However, the group decided to retain dues at 2009 levels due to other regulatory issues such as E. coli, ammonia, temperature and other issues. The group continues to support biological monitoring due to the various regulatory issues related to aquatic life, including temperature and ammonia standards. Jane will add a \$3,500 line item to the budget to allocate funds to various water quality regulatory issues and decrease the line item associated with the biological monitoring to reflect the streamlined program. Additionally, the interest income will be reduced to \$150. The 2010 budget estimate is \$50,670. (*See attached revised handout.*)
 - d. **Action:** Shelley Stanley motioned to retain funding at 2009 levels and add a line item to the budget related to water quality regulatory issues. David Carter seconded the motion, which passed unanimously.
- 5. Meeting Schedule for Remainder of 2009**
- a. **September 8, 2009 (10:00 a.m.-12:00 p.m.) Board Meeting:** Officer Elections. Jane Clary will prepare a slate prior to the meeting, so anyone interested in changing their position on the Board should email Jane prior to the meeting. At this meeting, Jane will also provide an update on the efforts of the E. coli Work Group.
 - b. **December 8, 2009 (1:00-3:00 p.m.) Meeting:** Biological Results
- 6. Tasks Remaining 2009**
- a. Newsletter
 - b. Presentation to regional group.
 - c. Shelley requested that an updated value of the monitoring program be prepared. This is an important aspect of BDCWA's efforts that demonstrates leveraging of dues contributions from each individual entity.
 - d. Shelley requested that the website have a "facelift." Jane will follow-up on this. Jane requested that the group provide input via email by July 30 on changes that they would like to see.

Attendance

David Carter, City of Westminster
Laura Hubbard, City and County of Broomfield
Lesa Julian, City and County of Broomfield
David Bauer, Weld County
Shelley Stanley, City of Northglenn
Jane Clary, Wright Water Engineers

These minutes of action constitute the record of the meeting of the General Membership and Board of Directors of the Corporation and any officer of the Corporation is hereby authorized to certify any action taken by these minutes of action as having been duly taken or ratified by the Board of Directors of the Corporation on May 12, 2009, notwithstanding the date of actual signing. Meeting minutes were prepared for the Secretary by Watershed Coordinator, Jane Clary.

By: _____
BDCWA Secretary

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