



## Meeting Minutes

### Big Dry Creek Watershed Association Annual Board Meeting

**Date/Time:** September 16, 2021 from 1:00 p.m. to 3 p.m.

**On-Line:** Microsoft Teams Meeting

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1. Election of 2021-2022 Officers: Financially supporting members of the Big Dry Creek Watershed Association voted unanimously to re-elect the existing officers for an additional year. No alternatives were submitted. Lesa Julian moved to the re-elect the officers and Shelley Stanley seconded the motion. The 2021-2022 officers are:
  - a. Lesa Julian, City and County of Broomfield, Chair
  - b. John Winterton, City of Northglenn, Vice Chair
  - c. Juliana Archuleta, Adams County, Secretary
  - d. David Carter, City of Westminster, Treasurer
2. Approval of Meeting Minutes: Jane Clary provided the minutes from the May 11, 2021 BDCWA meeting. Shelley Stanley moved to approve the minutes and David Carter seconded the motion. The minutes were approved unanimously.
3. 2021 Treasurer's Report: David Carter prepared banking summaries and an itemized financial report which were provided in the Board packet prior to the meeting. As part of the Board packet, Jane Clary provided additional invoices for the BDCWA website on SquareSpace, along with a Google Analytics report of website usage. The website fees are approximately \$216/year. The group discussed remaining expenses for 2021 and reviewed the anticipated reserve balance, concluding that the reserve balance was at an appropriate level. Additional discussion included whether the group wanted to incur the cost of data submission through CDSN; the group concluded that they did not want to incur the additional expense at this time. Tara Wilson moved to approve the Treasurer's report and Laura Hubbard seconded the motion. The report was approved unanimously.

4. 2022 Budget: Jane Clary prepared a proposed 2022 budget which was provided in the Board packet prior to the meeting. The total 2022 budget and dues were maintained at 2021 levels. Several budget line items were adjusted, including 3% increases in Wright Water Engineers and Aquatics Associates budgets. This increase was offset by a reduction in funds allocated to “special study/reserve” line item. The USGS gauge at Westminster cost-share is projected to increase to \$17,780 (or more), which should be reflected in dues requests for 2022. David Carter will provide an update on the cost provided by USGS. David Carter moved to approve the 2022 budget and Lesa Julian seconded the motion. The budget was approved unanimously.

5. Updates

- a. Watershed Plan: Update of the Big Dry Creek Watershed Plan remains on the action item list. The plan update has been delayed several times due to discharge permit timing and changes to applicable stream standards.
- b. Outreach Map: Juliana Archuleta has prepared initial information for a Big Dry Creek outreach map, modeled after a similar effort completed by the Barr Milton Watershed Association. Works continues on this effort.
- c. *E. coli* Study Update: The City of Westminster has continued to follow-up on the dry weather outfall screening and *E. coli* sampling co-sponsored by BDCWA between Standley Lake and I-25. Follow-up sampling has included both outfalls and instream sampling at BDC1.0, 1.5 and 3.0, including a combination of chemical (e.g., acetaminophen) and human markers (e.g., HF183), as well as CCTV. Additional updates will be provided at the December 2021 BDCWA meeting.

6. Activities for Remainder of 2021: Jane Clary reviewed the following activities remaining to be completed during 2021. These include:

- a. 2021 Annual Newsletter
- b. December Meeting: 2020 Biological Monitoring Results

**Attendance (Via Online Teams Meeting)**

Juliana Archuleta, Adams County  
David Carter, City of Westminster  
Lesa Julian, City and County of Broomfield  
Lyndsay Holbrook, Weld County  
Laura Hubbard, City and County of Broomfield  
Heather Otterstetter, City of Westminster  
Al Quintana, City of Thornton  
Shelley Stanley, City of Northglenn  
Tara Wilson, City of Westminster  
John Winterton, City of Northglenn  
Jane Clary, Wright Water Engineers

These minutes of action constitute the record of the meeting of the General Membership and Board of Directors of the Corporation and any officer of the Corporation is hereby authorized to certify any action taken by these minutes of action as having been duly taken or ratified by the Board of Directors of the Corporation on September 16, 2021, notwithstanding the date of actual signing. Meeting minutes were prepared for the Secretary by Watershed Coordinator, Jane Clary.

By: \_\_\_\_\_  
BDCWA Secretary